

## PTO Meeting Minutes

November 15, 2023

**Balance:** \$18,727 in the checking account. \$12,000 was placed in CD last month with Ohnward Bank & Trust.

**Trunk or Treat** - Having Harrison Street closed worked well. Will need to make sure to set a date for Trunk or Treat next year at the first meeting so we can request closure again in time. Looking at October 28<sup>th</sup> or 29<sup>th</sup>, 2024. 60 minutes was enough time even with all 25 trunks. Will add to survey next year asking if there is an activity involved with their trunk. If so, will have them park off to the side in separate areas to keep line moving. Jody Noonan purchased 10 bags of candy that PTO provided candy for 4 trunks. One bag was left over. Took left over candy to Accura HealthCare for residents to pass out. About 250-275 kids came through.

**Announce no Holiday in the Garden this year** – Kendra Kedley will create something to send out to families stating this. Holiday activities will be held during the school day this year. PTO will still purchase cookies for the kids. Teachers will scoop out the frosting themselves so no need to get together to divide out the frosting. Dan Wendler will order the cookies. Will still plan on decorating a few things around the literacy garden including a couple inflatables, at least the bathroom Santa. Steph Zalaznik is going to reach out to Lisa Kotter at City Hall to see if the committee that decorates the park would be interested in our decorations.

**Other events** – Abby Archer reached out to University of Dubuque about having their STEM Lab come to school, but the coordinator is out for the year. Kelli Gibbs was going to look into the Iowa Children’s Museum. Kendra Kedley was going to contact Melissa Kane at the Cascade Public Library and see who they used this summer for STEM activity at the park. Kendra Kedley was also going to contact Grand Wood. At this point a new event might have to wait until next year pending availability and cost.

**Teacher request form** – Form was sent out. Four requests came in. May have to change guidelines in the future saying this is not for amenities.

**Requests included** – 1<sup>st</sup> grade trip to University of Dubuque to see Rainbow Fish play and busing - \$360 approved. Rolling storage cart and bean bag chair - \$125 approved. 5-line anchor chart paper pads - \$60 approved. Air conditioner for room with no option of window air unit. This was denied due to Dan Wendler saying more for Western Dubuque Buildings and Grounds. Kendra Kedley will respond to requests letting them know our decisions. Tammy Connolly will order, and Jody Noonan will reimburse if Tammy does not use the PTO Amazon account. Will send a reminder email out a week before PTO meetings to see if any more requests so they can be discussed at the meeting.

**Other** – Different wood chips in PreK playground area, more wood shaving in area. They are sticking bad to kids' clothes and making a mess in classrooms. Dan Wendler is going to contact Western Dubuque Buildings and Grounds.

Will need to watch the fence in the PreK playground area along 1<sup>st</sup> Avenue when it starts to snow to make sure kids cannot easily climb over. May need to place a snow fence.

If people want to purchase Color Run prizes they can, and PTO will reimburse. If a large purchase, it will need to be approved by PTO members.

**Big Project ideas** - New library shelves and seating, have an author come visit, Hypnotist/Magician. Dan Wendler was going to ask for input from teachers at the PD meeting on Monday.

Next meeting will be December 13<sup>th</sup> at 6:45 pm at Two Gingers.